



DBT-AAU CENTER FOR AGRICULTURAL BIOTECHNOLOGY
ASSAM AGRICULTURAL UNIVERSITY
JORHAT

NOTICE INVITING QUOTATIONS

Sealed quotations are invited from the reputed manufacturers/authorized dealers/suppliers for supply and installation of laboratory equipments / instruments etc. The quotation may be obtained w.e.f. 28.02.2017 from the office of the undersigned personally or by sending self-addressed stamped (Rs.25/-) envelope on payment of Rs.200/-(Rupees two hundred) only in the form of crossed IPO / DD drawn in favour of “The Comptroller, Assam Agricultural University, Jorhat-13”, and bid security amounting to 2% of the quoted price in the form of a Demand Draft/ Call Deposit in favour of “AAU-DBT Center, Assam Agricultural University, Jorhat-13”, separately for each item quoted, which will be received by the undersigned up to 2.00 PM on 27.03.2017 and will be opened on the same date and hour. The documents can also be downloaded from the classified section of University’s website www.aau.ac.in.

Sd/- B K
Sarmah

Centre Director
DBT- AAU Centre
AAU, Jorhat-13

Memo No. DBT-AAU/AAU/02(3/80)-2016-17/1545-56

DATED 28/2/17

Copy for information to:

1. The PS to the Vice-Chancellor, AAU, Jorhat
2. The Comptroller, AAU, Jorhat
3. The Registrar/ All Directors/ Chief Librarian/ Director of Research. They are requested to display in the notice boards.
4. The Web Master, ARIS Cell, AAU, Jorhat. He is requested to upload the advertisement in AAU website.
5. The Adwell Advertising Agency, Jail Road, Jorhat. They are requested to publish the above quotation notice in the (i) The Dainik Janambhumi, (ii)The Assam Tribune and in minimum size and one issue urgently and submit the bill in quadruplet alongwith the paper-cutting for payment.
6. The Supervising Officer, Government of India book Depot, 8, KS. Roy Road, Kolkata : 700001. He is requested to publish the advertisement in the forthcoming issue of Indian Trade Journal and submit the bill in quadruplet alongwith the paper cutting for payment.
7. The Notice Boards of the Dean, FA and Department of Agril. Biotechnology, AAU
8. Instrumentation Engineer, DBT-AAU Centre, AAU.
9. The Accountant, DBT-AAU Centre, AAU.
10. Office Copy.

Centre Director
DBT- AAU Centre
AAU, Jorhat-13

Terms and Conditions

1. The quotation fee of Rs.200.00 (Rupees two hundred) only is to be given in the form of crossed IPO/DD drawn in favour of “The Comptroller, Assam Agricultural University, Jorhat-13”, (to be paid along with the bid document for web downloaded quotations) which is not refundable.
2. The Bidder shall enclose a bid security amounting to 2% of the quoted price in the form of a Demand Draft/ Call Deposit in favour of “AAU-DBT Center, Assam Agricultural University, Jorhat-13”, separately for each item quoted. The details of bid security must be provided as per the format given in Annexure I. The Bids that are not accompanied by the aforesaid bid security conditions will not be accepted. The bid security of the unsuccessful bidders will be released immediately after issuing supply order to the successful bidder and the bid security of the successful bidders will be released after receiving the goods in good condition.
3. Quoted Prices: To facilitate prompt evaluation, the bidder shall quote the price of the items separately along with all relevant papers for supporting the quoted price such as catalogue, dealership certificate, user list etc., failing which the bid may be treated as non-responsive, at the discretion of the purchaser. The quotation shall be sealed and superscripted at the top of the sealed cover “Studies on role of endophytes in variation of acaricidal properties of two acaricide producing plant species NBA22/F1 and NBA18/D1 from North Eastern States”.
4. The bid submitted by the bidder shall remain valid for a period of minimum 90 (ninety) days. Bids not conforming to this provision will be treated as non-responsive and rejected.
5. The Rates should be quoted F.O.R. All duties, taxes (other than VAT) and other levies (including entry tax if any) are payable by the bidder and should be included in the item rate. VAT should be quoted separately. TIN No. must be furnished.
6. Delivery/installation of the goods shall have to be completed strictly within 30 (thirty) days from the date of issuing supply order. Quotations not conforming to this provision may be rejected at the discretion of the purchaser.
7. **To facilitate prompt evaluation, the bidder shall provide Technical compliance Report (TCR) and price data, for each item separately, strictly as per the format enclosed herewith (Annexure-II) along with a softcopy on CD (in .doc, .docx, or .pdf format), failing which the bid may be treated as non-responsive, at the discretion of the purchaser.**
8. The bidder should provide sufficient published technical literature (preferably in the public domain) to support their technical compliance report. If any discrepancy are discovered between actual specification (as available in public domain) and specification mentioned in the TCR the bid will be treated as misleading and rejected forthwith.
9. There should not be any overwriting. Corrections, if any, should be made by crossing out, initiating, dating and re-writing.
10. Bidders shall quote rates for all the items individually and separately.
11. Rates should be quoted clearly both in words and figures separately for each item, without which the quotations shall stand rejected.
12. The prices quoted shall be fixed and not subject to adjustment/variation during the performance of the contract. However, the purchaser reserves the right to negotiate the price with the successful bidder.
13. The warranty of the items shall be as per the prevailing warranty policy/certificate of the manufacturer for the items and the warranty period shall not be less than twelve months from the date of commissioning of the items at site. The bidder shall furnish the warranty for all the items at the time of delivery and commissioning. The purchaser shall reject the items not enclosed by the warranty certificate from the manufacturer. The warranty certificate should be duly signed and sealed.
14. The supplier shall provide free maintenance services during the period of warranty. Any repair and maintenance including provision of spare parts during the warranty period shall be bidder's responsibility. In case the after sales support is to be provided by company's service center, the bidder will have to facilitate visit of service center personnel as and when required.

15. Detailed specification with make, model, size, code no. catalogue no, name of manufacturer should also be furnished. ISO certification must be furnished for the offered item wherever applicable.
16. Copies of S.S.I registration or such document may be produced with the quotation.
17. Attested copies of dealership certificate must be enclosed with the quotation.
18. Up-to-date Sales tax/VAT clearance certificate and Income Tax return of last two years (duly attested) must be submitted along with the quotation.
19. Only CST to the firm outside the state and VAT to the local firms will be allowed and should be shown separately in the quotation.
20. **For imported equipment, the following terms & condition will apply:**
 - a. **For each equipment sight draft/ Letter of Credit as per terms and conditions acceptable to Assam Agricultural University, whichever is convenient as per existing Rule & Regulation of the Assam Agricultural University. The foreign draft will be prepared in the currency of the Manufacturer and a photocopy of the same will be provided to the supplier. After supply & installation of the equipment the actual DD will be handed over.**
 - b. **The vendor must take responsibility of Customs clearing free of charge and arrange onward transportation to destination. The department will provide necessary documentation for the same within 10 (ten) days of receiving valid request from the vendor. The university will not bear any demurrage charges under any circumstances. The university will pay the concessional customs duty only at actual and provide the vendor with DSIR and CDEC certificates for the same, request for which has to be made well in advance.**
21. Payment by A/C payee Cheque shall be made after receipt of the equipments in good condition (installation and testing, wherever necessary). In case of imported equipment payment shall be made by sight draft or opening L/C based on the proforma invoice and order acceptance letter from the principals as mentioned earlier. Quotations (for indigenous equipment) having any other conditions for payment, viz. advance payment/payment through bank shall not be entertained.
22. Wherever the laws and regulations require deduction of taxes at the source of payment, the purchaser shall affect such deduction from the payment due to the supplier, the remittance of amounts so deducted and issuance certificate for such deductions shall be made by the purchase as per the laws and regulation in force.
23. The quotations will be opened on the day of last date of submission at 2-00PM in the office of the DBT-AAU Center, AAU, Jorhat-13. The bidder or his authorized representative may attend the bid opening. Except price, no other details will be announced during the opening. In case of public holiday, bandh or unforeseeable occurrences not allowing opening of bids on the stipulated day, the same will be opened on the next possible working day at the same hour.
24. Every page of the original bidding document purchased from the purchaser is to be signed by the bidder indicating their acceptance of terms and conditions and returned with their quotation.
25. The purchaser reserves the right to accept or reject any quotation and to cancel the instant bidding process and reject all quotations at any time prior to award of contract, without thereby incurring any obligation to the affected bidder or bidders or any obligation to inform the affected bidders of the grounds for the purchaser's action.
26. All the accessories required for full and proper functioning of the equipment should be included with the unit price not as accessories such as Voltage stabilizer, Computer, software etc.
27. All the equipments are kept in the ambient temperature, if the equipment requires any specific environment that should be mention in the technical specification part.

Centre Director
DBT- AAU Centre
AAU, Jorhat-13

Annexure-I

Format for EMD details
(EMD to be provided separately for each item)

SI No	SI No of the item (as per bid document)	Name of the item quoted	Basic Price of the item (excluding taxes & transportation charges)	Price in Indian Rupee (for imported items at prevailing rate of exchange)	Amount of EMD (2% of Basic price)	Details of EMD submitted including amount and validity
1						
2						
3						

Annexure II

(To be provided separately for each item)

FORMAT FOR Technical Compliance Report & Price data

1. **SI No of the item (as per bid document):**
2. **Name of the item:**
3. **Manufacturer:**
4. **Make & Model:**

Sl. No.	Specification asked for (strictly as mentioned in bid document)	Specification offered (Corresponding to specification in bid document)	Technical Compliance (Yes/No)	Variation if any	Details of Technical literature supporting the technical compliance (Suitably tagged)

Price data:

1. Price*:
2. Taxes and levies (VAT, CST etc for indigenous equipment and applicable rate of Customs duty against DSIR certificate for imported items)
3. Installation:
4. Transportation:
5. Warranty:
6. Any other terms & condition

Signature & Seal of the bidder

* F.O.R.AAU Jorhat for indigenous equipment & CIP Kolkata for imported equipments

SPECIFICATIONS OF INSTRUMENTS:

SL NO	ITEM	SPECIFICATION
1	Refrigerated Centrifuge	<ol style="list-style-type: none"> 1. Temperature Range: -10°C to 40°C 2. RPM: ≥16,000 RPM 3. Display: LCD display of temperature, RPM, time and rotor used 4. Variable run time: Timer setup for long run and also set time in hrs and mins, with alarm at completion 5. Multipurpose rotors: Centrifugation rotors for different volume tubes <ul style="list-style-type: none"> • 1.5/2.0 ml, • 15 ml, • 50 ml, • Suitable tubes required for the rotors 6. System with auto lock facility, with safety for over speed / imbalance / temperature limit / door detector 7. Automatic functioning of speed and timing. 8. Two years warranty. 9. Power supply: 220-240V
2	Mechanical Shaker incubator	<p>Temperature Range:-</p> <ol style="list-style-type: none"> i. Temperature control range from 5°C - 50°C; accuracy ±0.1°C. <p>Shaking Features:-</p> <ol style="list-style-type: none"> i. Electronically controlled shaking mechanism provides quiet operation. Brushless motor is preferable to avoid costly maintenance and noiseless. ii. Type of shaking: Orbital iii. Speed: 30-300 rpm with control accuracy of ±2rpm iv. It should have acceleration/deceleration circuit prevent sudden starts/stops v. It should have timer <p>Display : display screen for running time, alarm and temp.</p> <p>Safety Features:</p> <ol style="list-style-type: none"> i. i over temperature protection. ii. calibration facilities for temperature and speed via keypad. iii. Electronic and mechanical components should be enclosed, protected from accidental spills. iv. It should have automatic restart after power interruption with non volatile memory. v. Open lid cut out switch system to stop agitation when chamber is open. <p>Essential Accessories</p> <ol style="list-style-type: none"> 1. Universal Platform having capacity to holds assortment of various size of flask sizes up to 2Ltrs and test tube racks. 2. System should be supplied with 250 ml clamps (30 Nos.), 500 ml clamps (15 Nos.), 1000 ml (02 Nos.) and 2000 ml (01-02Nos) <p>(ii) It should be supplied with compatible stabilizer for smooth operation</p> <p>Warranty</p> <ol style="list-style-type: none"> (i) Two year standard warranty/from the date of installation

3	Autoclave	<ol style="list-style-type: none"> 1. Capacity: 35L 2. Preset (at 121°C) Digital temperature indicator cum controller linked to a preset (20min) timer. 3. Fitted with a safety valve/Fusible safety Plug for added safety
4	Deep freezer(-20°C)	<ol style="list-style-type: none"> 1. Precise temperature (-20 °C) management with the help of highly sensitive microprocessor controller (permissible deviation, <+5 °C) 2. Capacity: 350L 3. Having alarm system and temperature recorder